

- 1. After entering a JV document, I got the following error: "AEXA, AEXB, BAPA, BAPR, expended amount < zero". What does this mean?**

The transaction that is being entered would cause the available amount on the agency expense budget appropriation table (AEXB) to fall below zero. This error is only flagged if full control 'C' is specified on the budget options table (BDOP).

- 2. What does it mean when the following error message appears: JV error = "Net cash balance < zero"?**

The sum on BBAL of cash in the state treasury, plus CMIA receivable minus warrants payable and the accounting line(s) (plus or minus) summed through this account line will equal to an amount less than zero. When this error is received on a credit line of a cash receipt document, try re-positioning the credit line on the document by making it the last line.

- 3. What type of document do I use to correct expenditures between funds?**

Use the Journal Voucher (**JV**) document transaction to adjust accounts or correct errors. (**J1**) is the abbreviated document that can also be used to adjust accounts or correct errors. (**J2**) is used to correct the major object code. For year end GAAP packages use a (**JG**) document to make accrual adjustments to the preparation of a GAAP package. For financial information related to agency checking accounts use a (**JA**) document for 8000 series funds ONLY.

- 4. How can I make multiple payments in SAAS against a SAAS generated invoice using a "GP" document?**

If an agency pays only part of a SAAS invoice, the invoice will not be closed on the invoice table/ledger. The agency can make as many payments against that invoice until it has paid the full amount. The invoice referenced in a GP is not checked for duplicate use like the invoice on a PV.