



Message

Spring 2011

Completed Activities

- Conducted Vendor Presentations for Implementation Services (RFP 3626)
- NEOGOV Project Kickoff
- Final BRICKS Modules Deployed to Production

Ongoing Activities

- Began SAP Training for MAGIC Project Team
- Began Risk and Change Management Activities

Upcoming Activities

- Complete Evaluation of Responses to RFP 3626
- Select Implementation Services Vendor
- Relocate MAGIC Project Team to new facility
- Acquire New Platform to install the SAP Software
- Adopt MAGIC Governance Structure

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MAGIC has Spring Fever!

MAGIC Update

MMRS is completing the final evaluation stages for the Request for Proposals (RFP) #3626 for MAGIC Implementation Services.

All three potential vendors (Capgemini, IBM, and SAP) presented oral presentations in January 2011. During the presentations, the vendors presented their implementation methodology, reviewed the proposed project plan/timeline, and the State conducted interview sessions with the key project resources.

An estimated 50 Subject Matter Experts (SMEs) from various state agencies participated in the presentations. These sessions allowed everyone the opportunity to see what each potential vendor brought to the MAGIC Project.

The selection of an implementation services provider is ongoing. The official project kickoff is targeted for July 1, 2011.

NEGOV Update

The State Personnel Board (SPB) and MMRS began the NEOGOV implementation on January 31, 2011. The NEOGOV Insight Enterprise Solution will replace the Image 2000 (I2K) system, which is at its end-of-life. NEOGOV is scheduled to go live before June 1, 2011.

SPB and MMRS are excited about NEOGOV and look forward to the benefits the system will bring to all areas of the recruitment and selection process. As we move closer to the go-live date, MMRS will provide additional information and details of training opportunities for the NEOGOV implementation.

Terms to Know

Configuration

Configuration is taking the business requirements and turning on/off the various “switches” in SAP to ensure the system meets the State’s functional requirements.

Change Control Board (CCB)

The MAGIC CCB is the governing body responsible for reviewing and approving all Advisory Work Group (AWG) escalated changes. The CCB is a component of the Governance structure.

IV&V

Independent Verification and Validation (IV&V) is a process by which an independent party performs Quality Assurance. They ensure all aspects of a project are performing correctly. MAGIC’s IV&V independent party is STA Consulting.

Project Go-Live Date

Project Go-Live refers to the actual date that the MAGIC System becomes the system of record and users begin to use SAP.

Big Bang

Big Bang refers to implementing all MAGIC modules for all state agencies at the same time. For MAGIC, there will be a Big Bang for Phase I and another for Phase II.

Single Sign-On

Single Sign-On is the ability to access all authorized MAGIC functions with one user-id and password.

Change Management

Change Management includes all activities associated with the interaction of technology, processes, and people. Change Management entails steps to managing people through the emotional ups and downs that inevitably occur as the State undergoes massive change.

Project Blueprinting Stage

Blueprinting is where the “as-is” and “to-be” processes, using the new SAP software and the State’s requirement matrix, are identified and documented.

Governance

Governance is the management framework for MAGIC decision making. Project governance provides a logical and robust decision making framework for MAGIC.

Risk Management

Risk Management is the identification, assessment, and prioritization of risks followed by a coordination of resources to minimize, monitor, and control the probability and/or impact of unfortunate events.

Sandbox

The MAGIC Sandbox is an instance of a specific version of SAP used by the technical analysts to test the software before being deployed in other regions.

Scope

Scope is the agreed upon list of items to be implemented in MAGIC. Scope is confirmed during blueprinting and becomes the plan for implementation for all involved parties.

Workflow

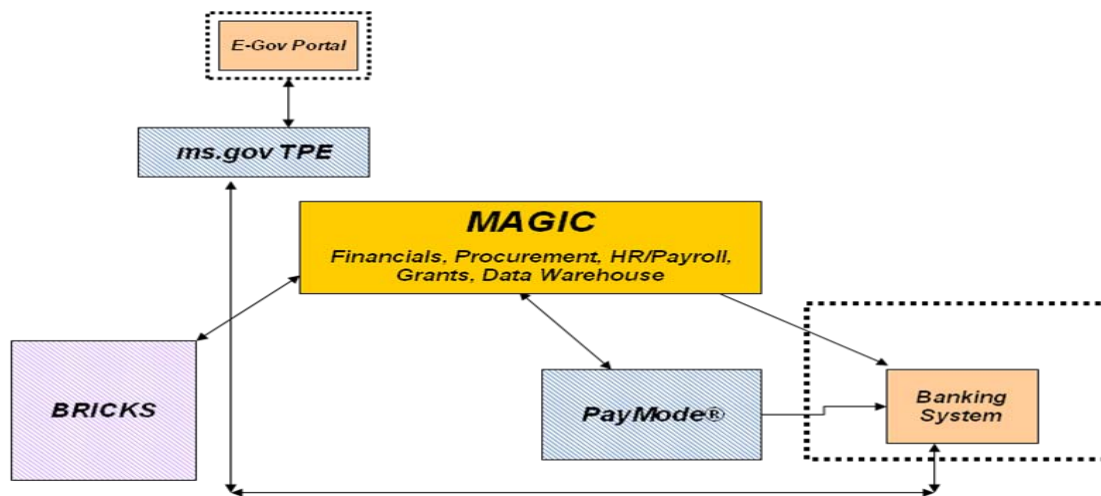
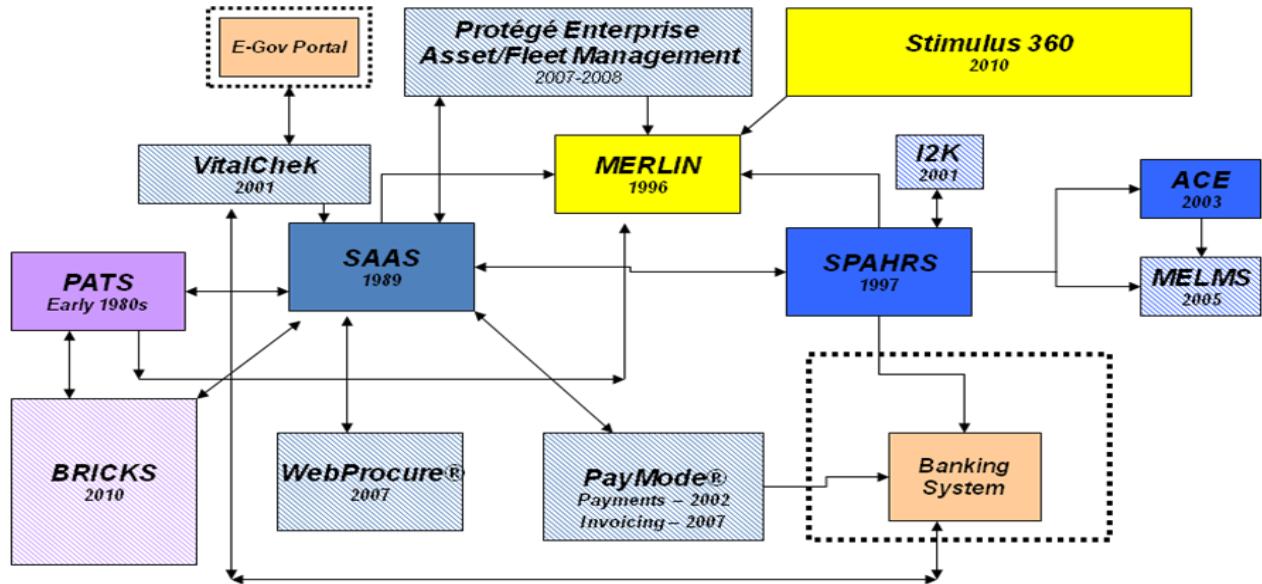
Workflow is a “behind the scenes” process that routes transactions and processes to different individuals for processing and/or approval.

SME (Subject Matter Experts)

SMEs are the state agency personnel that are experts in a particular functional area (e.g. Accounts Payable). SMEs are needed during the Blueprinting phase of MAGIC and could be used again during testing and training.

Current System Landscape

The current system landscape consists of separate systems on a variety of technology platforms. The systems work together through many interfaces.



The future system landscape will consist of a single statewide Financial, Procurement, HR/Payroll, Grants Management, and Data Warehouse system.

Future System Landscape

In My Opinion

Christy Williams, Mississippi Library Commission



The process so far has been well planned, motivating, and mind numbing at times; with the software chosen and the award for the implementation vendor on the horizon, I can see glimpses of actual MAGIC.

The Library Commission is a small agency, but we live large, we need MAGIC. Administrative Services is basically a one person shop for every job, we have little overlap in functions. We are challenged by human resources to address growing everyday task and regulatory requirement; a variety of funding sources and internal coding; high expectations from our governing board, Executive Director, internal/external customers; and last but not least...SAAS. Real time processing, automated workflows and the cohesive system available in SAP will help the agency address all of these challenges. Government agencies are constantly asked to do more with less, and we always find a way. Recently however, the clamor for accountability and transparency in government has stretched administrative resources to the max at all levels. And the clamor is getting louder; the State and state agencies are listening. MAGIC is what we need, and I believe, close to what we will get.

At the Library Commission MAGIC will:

- Reduce processing errors and processing time
- Simplify/clarify workflows
- Improve budget reporting and management
- Streamline system security
- Provide on line tools managers will actually use

Mind numbing or not, I look forward to the rest of the process. The Library Commission is excited to be a part of a process that promises to have a positive impact on State government for many years to come.

Tell Us What You Think!

Your opinion matters and we would like for your voice to be heard. Tell us what you think of MAGIC, the MAGIC Message, or anything you feel relevant. Send your comments to, email magic@dfa.state.ms.us or call the MMRS Call Center at 601-359-1343; Option 8.

BRICKS *Project*

The Building and Real Estate Information Collaborative Knowledge Solution (BRICKS) is a collaborative effort within DFA to implement a web-based, comprehensive software solution to manage the construction and maintenance of state owned buildings.

The BRICKS Project occurred in two phases:

Phase One – Construction Management

- Successfully deployed to production in June 2010.
- Consisted of:
 - Automating and streamlining DFA/Bureau of Building, Grounds, and Real Property Management's (BoB) business processes;
 - Migrating project and financial information from the legacy system (PATS) into BRICKS;
 - Providing training to State staff;
 - Providing training to external Architects and Construction Administrators; and,
 - Providing enhanced reporting capabilities.

Phase Two – Facilities Management

- Successfully deployed to production in February 2011.
- Consisted of automating and streamlining DFA/Office of Capitol Facilities:
 - Capitol Complex Lease Management;
 - Capitol Complex Property Management;
 - Capitol Complex Equipment Management;
 - Capitol Complex Space Management;
 - State Capitol and Conference Room Reservation Management;
 - Consumable Inventory Management;
 - Tool Tracking; and
 - Work Order Management.

At the [DFA/Office of Capitol Facilities' website](#), you are now able to reserve a conference room in the Woolfolk Building and/or Woolfolk Annex.

If your office is located in a Capitol Complex building, under the purview of DFA/Office of Capitol Facilities, you will soon be able to electronically submit maintenance work order requests. Training information will be sent in the near future.

Thought for Spring!

"Culture does not change because we desire to change it. Culture changes when the organization is transformed. The culture reflects the realities of people working together every day."