



**New Error Reports for New Hire
Records Interfaced from
NEOGOV to SPAHRS
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New Error Reports for Interfaced New Hire Records

NEOGOV new hire records interfaced from NEOGOV to SPAHRS are processed in a nightly batch. If errors occur, reports will be generated for agencies to access in FMVIEW. Procedures for resolving errors can be found in the Agency NEOGOV manual on the Mississippi State Personnel Board's website at the link provided below. Agencies should check FMVIEW for error reports when NEOGOV new hire records are not found in SPAHRS. The following reports will be loaded into FMVIEW (AGY# is the 3-digit agency number):

- PH1141A-AGY# – Invalid Data Report
- PH1141B-AGY# – New Hires Upload Errors Report
- PH1141C-AGY# – Records Not Loaded to SPAHRS
- PH1141D-AGY# – Demographic Data Mismatch Error Report

For additional information review the Agency NEOGOV manual on MSPB's website at <http://www.mspb.ms.gov/media/9507/agency%20manual%20final%20copy.pdf>.