

9-28-2009 Stimulus Status and Quality Assurance Meeting

Instructions for Checklists:

You will need to complete the **Agency Section 1512 Reporting Certification and Information Checklist** and attach all required documents. If any of the required documents are incomplete or missing, attach a statement outlining the incomplete or missing documents and your plan to complete the documents. Sign and date in the indicated space, and complete the ARRA Reporting Coordinator information.

You will then need to complete the **Award Section 1512 Reporting Information Checklist**, one checklist for each award, and attach all required documents. Please document any missing or incomplete information in the comment section, along with your plan to secure the information before the 1512 Reporting deadline, and any other information DFA needs to be aware of concerning the Section 1512 Report for that award.

This information needs to be turned in to DFA at the Stimulus Status and Quality Assurance Meeting on September 28, 2009.