

Department of Finance and Administration

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TO: Agency Accounting & Finance Directors

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DATE: September 11, 2009

SUBJECT: SAAS Grants Module Changes and Enhancements – Stimulus.
Memorandum No. 25

Section 1512 of the American Recovery and Reinvestment Act of 2009 (Stimulus ARRA), Public Law 111-5, mandates federal standard data elements for reporting Stimulus grant information. The Department of Finance and Administration (DFA) has been charged with establishing procedures that provide a mechanism to collect the data and to provide for mandated reporting under the Act.

As stated in Stimulus Memo #10 on April 24, 2009, DFA has determined that the SAAS Grants Module is the best solution for capturing basic grant information and providing controls for the processing of Stimulus documents for the State. Therefore, all prime recipient agencies, as defined by the Act, who receive Stimulus funds from ARRA are required to set up Stimulus grants through the Grants Module in SAAS in conjunction with using Reporting Categories as required in *Reporting Instructions Related to ARRA - Memorandum No. 1*, issued February 27, 2009.

DFA encourages agencies to begin using the Grants Module for all grants. Modifications to the Grants Module and other processes for Stimulus (ARRA) reporting will provide for the capture of a large number of financial elements in SAAS.

To ensure compliance with use of the SAAS Grants Module for ARRA grants, the following changes and enhancements will be implemented on September 18, 2009:

1. An edit has been added to all SAAS document types to require a "Y" in the AVAIL FUNDS EDIT field on FBLT when the first two characters of the reporting category code are "AR". The user will receive a hard error if the AVAIL FUNDS EDIT field is set to "N" for all ARRA transactions. . .

To avoid problems when this edit is moved to production we recommend agencies do the following:

- Identify which 'AR' reporting categories were set up with the funds-edit flag set to 'N' on the original FM document.
 - Enter a Federal Aid Master (FM) modification document to add budget authority to the 'AR' reporting category and change the funds-edit flag to 'Y'.
2. A Revenue Collected field - Account type '31' and Revenue Accrued field - Account type '32' field have been added to the Federal Aid Budget Line Inquiry Table (FBLT) and Federal Aid Fiscal Year Inquiry Table (FFFY). These two new fields will be updated for all grants with a start date of July 1, 2009 and forward.

The revenue fields on the FBLT and the FFFY tables for Grants with a start date prior to July 1, 2009, will not be updated. Grants with a start date prior to July 1, 2009 will always show zeroes in the revenue fields.

The following SAAS transactions have been changed to update the revenue fields for Revenue Collected - Account type '31':

- Cash Receipts - CR, C1, QR
- Payment Vouchers - PV, P1, QV, EV
- Inter-governmental Transfers - GT
- Journal Vouchers - JV, J2, JA, J1, AJ

The following SAAS transaction has been changed to update the revenue field for Revenue Accrued - Account type '32':

- Journal Voucher - JV, J1, AJ, JG

3. A one time ad-hoc program has been developed to update the revenue collected and accrued fields on the FBLT and FFFY tables for all SAAS transactions that have been processed since July 1, 2009, through September 18, 2009.
4. The federal aid start date will be added to the following SAAS screens:
- Agency Federal Aid Inquiry (AGFA)
 - Federal Aid Budget Line Inquiry (FBLT)
 - Federal Aid Fiscal Year Inquiry (FFFY)
5. The edits within the FM document have been enhanced for the start date field as follows:
- If the start date of the grant is prior to July 1, 2009, a hard error will be issued if you are trying to modify the start date to a July 1 or greater date.

- If the start date of the grant is July 1 or greater, a hard error will be issued if you are trying to modify the start date to a date prior to July 1, 2009.

Please contact the MMRS Call Center at 601-359-1343 or mash@dfa.state.ms.us if you have any questions about the above information.