

# Department of Finance and Administration

## Mississippi Management and Reporting System

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**FROM:** Gayle Chittom, CSIO, Legacy Systems *GC*  
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**DATE:** June 16, 2009

**SUBJECT:** Memo #19 - SAAS Transaction Interface File  
Layouts Updated to Include Contract Number

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The Mississippi Accountability and Transparency Act of 2008 (MATA), SB2923 (2009 Regular Legislative Session), and the American Recovery and Reinvestment Act of 2009 (Stimulus) mandate specific reporting on contracts. To address these requirements for contractual information, several of the current Statewide Automated Accounting System (SAAS) interface document layouts have been modified to include a CONTRACT-NUMBER field.

Extended Purchasing (EPS) documents (PC, PD, PG, SC, CS) have existing fields for the contract number (i.e., PA#, blanket #, SPB62 #, and CP-1#). These field names have been renamed to CONTRACT # to provide a consistent naming convention across all transactions.

The following transaction interface layouts will be modified to add an 11 character CONTRACT-NUMBER field to the end of each accounting line record:

- Payment Vouchers – PV, QV, EV

Agencies should download the updated transaction interface layouts from the [SAAS File Layouts](#) page on the MMRS website for the documents your agency currently interfaces into SAAS. You will need to make the necessary changes to your interface file process(s) to capture the contract number. After you have made the required changes to your interface file process(s), please email your test file(s) to Dorothy Preston at [prestond@dfa.state.ms.us](mailto:prestond@dfa.state.ms.us) or Evelyn Adams at [adamse@dfa.state.ms.us](mailto:adamse@dfa.state.ms.us) in order to load and test your updated file(s) in a non-production environment. Test files must be submitted before files can be submitted in production.

Please contact Dorothy Preston at 601-359-6575 or [prestond@dfa.state.ms.us](mailto:prestond@dfa.state.ms.us) if you have any questions about this memo.